

Important Links

Team Website	https://sdmay24-09.sd.ece.iastate.edu/
Edit Team Website Tutorial	https://seniord.ece.iastate.edu/teamsites/
GitLab	https://git.ece.iastate.edu/sd/sdmay24-09

Agenda

Best methods of communication

- Snapchat, text, Discord, TEAMS?
- TEXT and TEAMS
- Teams Channels have been created to address different parts of communication

Fill out when2meet

- Schedule weekly team meetings (can be in-person or online)
- Schedule weekly meetings with TA

Send email to our Color Works Contact, Shannon Ward (familycolorworks@gmail.com), to schedule initial and monthly meetings

- Discuss timeline, application requirements, and initial steps
- First contact is REBECCA

Send email to our Faculty Advisor, Judith Islam (jislam@iastate.edu), to schedule meeting and discuss expectations

- Email has already been sent to Judith and response has been received
- **First meeting is on September 12th @ 2pm during Senior Design**

Complete Team Contract, due September 10th

- Team roles, frontend vs backend
- Skill preferences/what everyone wants to learn this semester
- Team Contract has been completed and submitted